

Graduate School
INTERNATIONAL GRADUATE STUDENT SERVICES

In accordance with the Federal Educational Rights and Privacy Act of 1974 (FERPA), all information regarding a student's academic record is considered private between the student and the university and requires a written release for sharing with a third party. Complete this form to request a certification of your enrollment for non-U.S. entities. Enrollment certification for U.S. entities must be obtained from the University Registrar's Office.

Student Information – All fields are REQUIRED

Please use the Surname/Primary Name field if you only have one name. The Given Name field is to be used for all other names.

Surname: _____ Given Name: _____

VT ID: (last 4 digits) _____ SEVIS ID#: _____ VT Email: _____ Phone #: _____

Major or Department: _____ Estimated Graduation Date _____

Number of copies needed

Certification of enrollment only _____

Certification of enrollment and educational expenses _____

Certification of enrollment and educational and living expenses _____

If you need any other special information included in the letter, please specify here: _____

I authorize the Graduate School to provide the requested information in an enrollment certification letter. I understand that the type of information that may be provided may pertain to my status as a student, verifiable financial information, cost of enrollment, and my immigration status. I understand that, if I want someone else to pick up this letter on my behalf, I must provide permission from me, in writing, along with a form of photo identification.

Signature: _____ Date: _____

I give permission to _____ to pick up the enrollment certification letter on my behalf.

International Graduate Student Services
Graduate Life Center at Donaldson Brown (0325)
Blacksburg, Virginia 24061
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