



OPTIONAL PRACTICAL TRAINING – 24-MONTH STEM EXTENSION (OPT)

After Post-Completion OPT, students in the STEM category may be eligible to apply for an additional 24-Month extension. Application must be submitted to Cranwell International Center and received by USCIS prior to the end of your current OPT authorization. A student who timely files will be able to continue employment while the OPT extension application is pending, until a final decision is made by USCIS or for 180 days, whichever comes first. Students can submit an application to USCIS as early as 90 days prior to the end of the current OPT authorization period but no later than the current OPT authorization end date.

Your employer must be E-verified. Volunteer jobs and unpaid employment are no longer authorized for OPT STEM extensions.

Here are the documents to include with your STEM extension packet.

- 1) Completed [Form G-1145](#). **Place this form on the top of your packet that you send to USCIS.**
- 2) Check or money order for \$410 made out to "Department of Homeland Security"
- 3) Completed [Form I-765](#)
 - a) At the top of the form, select renewal.
 - b) For item 11, enter USCIS office found on your OPT receipt notice; enter the OPT dates as listed on your OPT card.
 - c) For item 16, write (c) (3) (c)
 - d) For item 17, write your major as listed on page 3 of your I-20
- 4) Copy of STEM extension I-20. **Cranwell International Center will issue the STEM extension I-20 only after a student submits a completed [I-765](#), [I-983](#) to our office. Please submit through email or fax.**
- 5) Copy of current OPT card
- 6) Copy of passport and visa
- 7) Copy of [I-94](#)
- 8) Copy of diploma certificate issued upon graduation
- 9) Two passport size photos (write name on back)

Mail the items above to USCIS according to instructions below:

<p>If you live in: Alaska, Arizona, California, Colorado, Guam, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Montana, Nebraska, Nevada, North Dakota, Ohio, Oregon, South Dakota, Utah, Washington, Wisconsin, Wyoming, or Commonwealth of the Northern Mariana Islands</p>	<p>If you live in: Alabama, Arkansas, Connecticut, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Mississippi, New Hampshire, New Jersey, New Mexico, New York, North Carolina, Pennsylvania, Puerto Rico, Rhode Islands, South Carolina, Oklahoma, Tennessee, Texas, Vermont, Virginia, U.S. Virgin Islands, or West Virginia</p>
<p style="text-align: center;"><u>USCIS Phoenix Lockbox</u></p> <p>For U.S. Postal Service (USPS) deliveries: USCIS PO Box 21281 Phoenix, AZ 85036</p> <p>For Express mail and courier service deliveries (FedEx, UPS): USCIS Attn: AOS 1820 E. Skyharbor Circle S, Suite 100 Phoenix, AZ 85034</p>	<p style="text-align: center;"><u>USCIS Dallas Lockbox</u></p> <p>For U.S. Postal Service (USPS) deliveries: USCIS PO Box 660867 Dallas, TX 75266</p> <p>For Express mail and courier service deliveries (FedEx, UPS): USCIS Attn: AOS 2501 S. State Hwy. 121, Business, Suite 400 Lewisville, TX 75067</p>



STUDENT INFORMATION

Name _____
Last/Family
First
Middle (if any)

Email _____ VT ID# _____

Phone _____ SEVIS ID: N00 _____

Local address: _____
Street Address
City
State
Zip Code

By signing below, I certify that I this is my first or second time applying for OPT STEM Extension. The employment I am pursuing is paid, for at least 20 hours per week, and related to my field of study. I will inform Cranwell International Center with any changes of employer, address, phone number, email address, start a new education program, or if I wish to end my OPT employment. If there are any changes in agreement with my employer, I will complete a new I-983 Training Plan and submit to Cranwell International Center.

Student's Signature _____ Date _____