



Date: _____

OPTIONAL PRACTICAL TRAINING - REPORTING

F-1 students on Optional Practical Training (OPT) are required to report to Cranwell International Center the following information within 10 days of the change:

- Address and name change
- Any periods of unemployment
- Any change in employer
- Change in status

STUDENT INFORMATION

Name _____
Last/Family First Middle (if any)

Email _____ VT ID# _____

Phone _____ SEVIS ID: N00 _____

Local address: _____
Street Address City State Zip Code

EMPLOYER INFORMATION

Employer Name _____ Start Date _____

Job Title _____ End Date _____

Employer's Address _____
Street Address City State Zip Code

Supervisor Name _____ Supervisor Phone _____

Supervisor Email _____ Employer EIN (recommended) _____

Check One:

- Full Time (over 20 hours per week)
- Part-time (less than 20 hours per week)

Explain how employment is related to course of study:

Last updated 03/19/2017